

**ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
JUNE 5, 2018 – 5:30 p.m.**

MINUTES OF THE MEETING

MEMBERS PRESENT:

Mary Thompson, President
David Dunn, Vice President
Mary Lou Anderson
Bryn Dodd
Don Hallmark
Ben Quiroz

MEMBER ABSENT:

Richard Herrera

OTHERS PRESENT:

Rick Napper, President/Chief Executive Officer
Robert Abernethy, Chief Financial Officer
Chad Dunavan, Chief Nursing Officer
Heather Bulman, Chief Experience Officer
Dr. Fernando Boccalandro, Chief of Staff
Dr. Donald Davenport, Vice Chief of Staff
Ron Griffin, Chief Legal Counsel
Jan Ramos, ECHD Board Secretary
Dr. Gary Ventolini, TTUHSC Permian Basin
Various other interested members of the
Medical Staff, Employees, and Citizens

I. CALL TO ORDER

Mary Thompson, President, called the meeting to order at 5:30 p.m. in the Board Room of Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

II. INVOCATION

Chaplain Farrell Ard offered the invocation.

III. PLEDGE OF ALLEGIANCE

Mary Thompson led the Pledge of Allegiance to the United States and Texas flags.

IV. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM

Mary Lou Anderson presented the Mission, Vision and Values of Medical Center Health System.

V. MAY 2018 EMPLOYEES OF THE MONTH

Rick Napper introduced the May 2018 Employees of the Month as follows:

- Clinical: Julian Franco, Registered MRI Technologist, Radiology Department
- Non-Clinical: Amy Sanchez, Clinical Informatics Trainer, Medical Staff
- Nurse: Idaly Aguirre Armendariz, Registered Nurse, Dedicated Educational Unit (7 Central)

VI. REVIEW OF MINUTES

A. Regular Meeting – May 1, 2018

David Dunn moved and Mary Lou Anderson seconded the motion to accept the minutes of the Regular ECHD Board meeting held May 1, 2018 as presented. The motion carried unanimously.

B. ECHD Board Strategy and Educational Meeting – May 17-18, 2018

David Dunn moved and Bryn Dodd seconded the motion to accept the minutes of the ECHD Board Strategy and Educational Meeting held May 17-18, 2018 as presented. The motion carried unanimously.

VII. NURSING WEEK FUNDRAISER CHECK PRESENTATION

Chad Dunavan, Chief Nursing Officer, and Jenna Johnson, Nursing Education Director presented a check for \$8,278 to Court Appointed Special Advocates (CASA). This money was raised by a basket raffle during Nursing Week and was accepted by Lynn White and other representatives of CASA.

This presentation was for informational purposes only and no action was taken.

VIII. COMMITTEE APPOINTMENT/REAL ESTATE COMMITTEE

Mary Thompson stated that there was a need to form a Real Estate Committee. This committee will provide guidance to MCHS leadership regarding future real estate decisions. The committee will consist of:

- Don Hallmark, Chairman
- Ben Quiroz
- Chairman of the Finance Committee

IX. COMMITTEE REPORTS

A. Finance Committee

1. Financial Report for Seven Months Ended April 30, 2018

David Dunn moved and Bryn Dodd seconded the motion to approve the Financials for seven months ended April 30, 2018. The motion carried unanimously.

B. Joint Conference Committee

Dr. Fernando Boccalandro, Chief of Staff, presented the recommendation of the Joint Conference Committee to accept the following Medical Staff Recommendations:

1. Medical Staff or AHP Initial Appointment/Reappointment

Medical Staff

| Applicant | Department | Specialty/ Privileges | Group | Dates |
|----------------------------|------------|-------------------------------------|----------------------------|----------------------------|
| *Jacob Jr., MD, Richard | Surgery | General Surgery / Trauma Surgery | Acute Surgical / EmCare | 06/05/2018 – 06/04/2019 |
| *Rafeek, Hashmi MD | Medicine | Infectious Disease | TTUHSC | 06/05/2018 – 06/04/2019 |

Allied Health Professional (AHP) Staff Applicants

| Applicant | Department | Specialty/ Privileges | Group | Sponsoring Physician(s) | Dates |
|--------------------------|------------|--------------------------|--------|--|----------------------------|
| *Campbell, Chelsie NP | Pediatrics | Nurse Practitioner | TTUHSC | Dr. Robert Bennett Dr. Dimitrios Angelis Dr. Manjula Mudduluru | 06/05/2018 – 06/04/2020 |

**Please grant temporary privileges*

Reappointment of the Medical Staff and Allied Health Professional Staff

Medical Staff/or Allied Health Professional Staff

| Applicant | Department | Staff Category | Specialty/ Privileges | Group | Changes to Privileges | Dates |
|---|------------|------------------------|---|---------|---|----------------------------|
| Angelis, Dimitrios MD | Pediatrics | Active | Pediatrics / Neonatal Perinatal Medicine | TTUHSC | ADD: Peripheral insertion of central catheter | 08/01/2018 – 07/31/2020 |
| Bhari Jayadevappa, Abhishek MD | Anesthesia | Associate to Active | Anesthesiology | ProCare | | “ “ |
| Chakrala, Kalyan DO | Medicine | Active | Internal Medicine / Gastroenterology | ProCare | | “ “ |
| Gowda, Dinesh MD | Pediatrics | Active | Pediatrics | TTUHSC | | “ “ |
| Hicks, Mason MD | Radiology | Associate to Active | Diagnostic Radiology | ProCare | | “ “ |
| Huston, James MD | Medicine | Associate to Active | Internal Medicine | TTUHSC | | “ “ |
| Saldanha, Vilas MD | Surgery | Associate | Orthopedic Surgery | EmCare | | 07/01/2018 – 06/30/2020 |
| Selvan, Vani | Family | | Family Medicine | TTUHSC | | “ “ |

| | | | | | | |
|-------------------|----------|---------------------|----------------------------------|--------|--|-----|
| MD | Medicine | Associate to Active | | | | |
| *York, Gregory MD | Surgery | Associate | General Surgery / Trauma Surgery | EmCare | | “ “ |

Blank Staff Category column signifies no change

Allied Health Professionals

| Applicant | Department | Specialty/ Privileges | Group | Sponsoring Physician(s) | Changes to Privileges | Dates |
|-------------------|------------|-----------------------|---------|--|-----------------------|-------------------------|
| Barrera, Zoila PA | Cardiology | Physician Assistant | Procure | Dr. Sudhir Amaram Dr. Manohar Angirekula Dr. Fernando Boccalandro Dr. Tejas Patel | | 08/01/2018 – 07/31/2020 |

2. Change in Clinical Privileges/or Scope of Practice/or Supervisor

Clinical/ Additional Privileges

| Staff Member | Department | Privilege |
|-----------------------|------------|---|
| Angelis, Dimitrios MD | Pediatrics | ADD: Peripheral insertion of central catheter |
| Bennett, Robert MD | Pediatrics | ADD: Peripheral insertion of central catheter |
| Chavez, Cynthia NP | Pediatrics | ADD: Peripheral insertion of central catheter |
| Hughes, Amanda NP | Pediatrics | ADD: Peripheral insertion of central catheter |
| Mudduluru, Manjula MD | Pediatrics | ADD: Peripheral insertion of central catheter |
| Wheatley, Lindsey NP | Pediatrics | ADD: Umbilical arterial Catherization; Umbilical venous Catherization; Intubation; Peripheral insertion of central catheter |
| Wiltse, Peter DO | Surgery | ADD: EGD & PEG |

3. Change in Medical Staff or AHP Staff Status

Resignation / Expiration of Privileges

| Staff Member | Staff Category | Department | Effective Date | Action |
|------------------|----------------|------------|----------------|----------|
| Mapula, Steve MD | Associate | Surgery | 04/02/2018 | Resigned |

4. Change in Medical Staff or AHP Staff Category

Staff Category Changes

| Staff Member | Department | Category |
|--------------------------------|-------------------|---|
| Bhari Jayadevappa, Abhishek MD | Anesthesia | Associate to Active |
| Hicks, Mason MD | Radiology | Associate to Active |
| Huston, James MD | Medicine | Associate to Active |
| Selvan, Vani MD | Family Medicine | Associate to Active |
| Carrizales, Enriquez DO | Medicine | Removal of Provisional Status |
| Gomez, Adriana MD | Medicine | Removal of Provisional Status |
| Nieto, Sandra FNP | Family Medicine | Removal of Provisional Status |
| Barrett, Brent CRNA | Anesthesia | Removal of Provisional Status |
| Browning, Michael CRNA | Anesthesia | Removal of Provisional Status |
| Lopez, Sabino CRNA | Anesthesia | Removal of Provisional Status |
| Reddy, Punaepalli MD | Anesthesia | Removal of Provisional Status |
| Williams, Lauren CRNA | Anesthesia | Removal of Provisional Status |
| York, Gregory MD | Surgery | Removal of Provisional Status |
| James, Rebecca MD | OBGYN | Extension of Provisional Status for 6 Months |

Change in Credentialing Date

None were presented.

David Dunn moved and Mary Lou Anderson seconded the motion to approve the Medical Staff recommendation (Items VIII. B. 1-4) as presented. The motion carried unanimously.

5. Medical Staff Bylaws/Policy/Privilege Criteria

a. Nephrology Privilege Form and Criteria

David Dunn moved and Mary Lou Anderson seconded the motion to approve the Nephrology Privilege Form and Criteria as presented. The motion carried unanimously.

b. Certified Nurse Midwife Privilege Form and Criteria

Ben Quiroz moved and David Dunn seconded the motion to approve the Certified Nurse Midwife Privilege Form and Criteria as presented. The motion carried unanimously.

c. Trauma Performance Improvement and Patient Safety Plan

Bryn Dodd moved and Don Hallmark seconded the motion to approve the Trauma Performance Improvement and Patient Safety Plan as presented. The motion carried unanimously.

Rick Napper recognized Dr. Kathy Grove, Trauma Services Director, for her hard work preparing for the August Trauma Survey.

C. Audit Committee

1. 2017/2018 Project Plan Status
2. Completed Project Results
3. 2018/2019 Proposed Project Plan

David Dunn reported that the Audit Committee met on May 22, 2018 and approved the 2017/2018 Project Plan Status, the Completed Project Results, including the Revenue Cycle and ProCare Credit Card Usage projects, and the 2018/2019 Proposed Project Plan with the addition of audits for the MCHS Foundation and Permian Basin Healthcare Network.

David Dunn moved and Bryn Dodd seconded the motion to approve the Audit Committee report as presented. The motion carried unanimously.

X. TTUHSC AT THE PERMIAN BASIN REPORT

Dr. Gary Ventolini provided the TTUHSC at the Permian Basin Report for informational purposes only. No action was taken.

XI. PRESIDENT/CHIEF EXECUTIVE OFFICER'S UPDATE

Rick Napper presented Quarterly Reports on Quality, Human Resources, and Marketing.

These reports were for informational purposes only. No action was taken.

XII. APPROVAL ITEMS

A. Interlocal Agreement/Request to Sell Property

Don Hallmark presented a "Request for a decision from the Ector County Hospital District to sell property for less than market value specified in the judgment of foreclosure and also less than the total amount of judgments against the property".

This request was presented at the May 1, 2018 meeting and failed approval. More information was requested from Mark Flowers with Linebarger Goggan Blair & Sampson, LLP. After reviewing this additional material, Mr. Hallmark stated his belief that this is a very marketable property and recommended not selling at this time.

Don Hallmark moved to deny this request and ask Ector County to take it to auction again. Ben Quiroz seconded the motion. The motion carried unanimously.

B. CareerBuilder Agreement

Robbi Banks, Vice President Human Resources, presented a renewal of the two year agreement with CareerBuilder to assist in recruiting employees.

Ben Quiroz moved and Mary Lou Anderson seconded the motion to approve the agreement as presented. The motion carried unanimously.

C. Endowment Funds Distribution

Robert Abernethy, Chief Financial Officer, presented the Endowment Funds Distribution Agreement from Prosperity Bank for approval.

As noted in the agreement the total net income for the Odessa Junior College Trust is \$20,225.59. Ninety percent of that amount is \$18,198.53 and this will be the amount paid to Odessa Junior College. Ten percent, \$2,022.06 will be retained as an addition to principal.

The total net income for the TTUHSC-PB Trust is \$71,614.53. Ninety percent of that amount is \$64,453.08 and this amount will be paid to TTUHSC-PB. Ten percent, \$7,161.45 will be retained as an addition to principal.

The total net income for the University of Texas-PB Trust is \$11,668.05. Ninety percent of that amount is \$10,501.25 and this amount will be paid to University of Texas-PB. Ten percent, \$1,166.81 will be retained as an addition to principal.

Don Hallmark moved and David Dunn seconded the motion to approve the Endowment Funds Distribution Agreement from Prosperity Bank for approval as presented. The motion carried unanimously.

XIII. ECHD BOARD OFFICER ELECTIONS/APPOINTMENT

A. President

Bryn Dodd nominated Don Hallmark for President. David Dunn nominated Mary Thompson for President. Those voting for Don Hallmark were Bryn Dodd, Don Hallmark, and Mary Lou Anderson. Those voting for Mary Thompson were David Dunn, Mary Thompson, and Ben Quiroz.

Ron Griffin, Chief Legal Counsel, pointed out that the enabling statute states that there will be an annual election for President, Vice President and Secretary. The bylaws state that the election for these officers plus an Executive Committee at-large position will be held at the first regular meeting in June of each year. The bylaws also say that these meetings are governed by Roberts Rules of Order. These rules state that after a tie vote, the Board should discuss and continue to take votes.

After discussion among the members present, a second vote produced the same tie result.

Ben Quiroz moved to suspend the rule, declare an impasse, and schedule a special called meeting to elect President, when all seven members can be present. Bryn Dodd seconded the motion and the motion carried unanimously.

B. Vice President

Ben Quiroz nominated David Dunn for Vice President. David Dunn was elected unanimously.

C. Executive Committee Member

Ben Quiroz made a motion to appoint as Executive Committee member whoever is not elected President at the upcoming special meeting. David Dunn seconded the motion and the motion carried unanimously.

D. Secretary

David Dunn nominated Jan Ramos for Secretary. Bryn Dodd seconded the nomination and Jan Ramos was elected unanimously.

XIV. EXECUTIVE SESSION

Mary Thompson stated that the Board would go into Executive Session for the meeting held in closed session as to (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code, including update on settlement documents in *Meisell et al., v. ECHD et al.*; (2) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code; and (3) Deliberation regarding exchange, lease, or value of real property pursuant to 551.072 of the Texas Government Code.

The individuals present during Executive Session were Mary Thompson, David Dunn, Mary Lou Anderson, Bryn Dodd, Don Hallmark, Ben Quiroz, Rick Napper, Ron Griffin, Robert Abernethy, Adiel Alvarado, and Jan Ramos.

**Executive Session began at 6:52 pm.
Executive Session ended at 8:15 p.m.**

No action was taken during Executive Session.

XV. MCH PROCARE PROVIDER AGREEMENT

Ron Griffin, Chief Legal Counsel, presented one MCH ProCare provider agreements as follows:

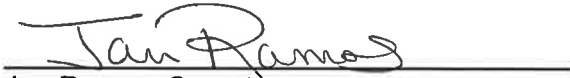
Christy Cooper, CNS. This is a three year, full-time employment agreement for Radiology with a start date conditional on her obtaining her Clinical Nurse Specialist license.

David Dunn moved and Don Hallmark seconded the motion to approve the MCH ProCare provider agreement with Christy Cooper, CNS, as presented. The motion carried unanimously.

XVI. ADJOURNMENT

There being no further business to come before the Board, Mary Thompson adjourned the meeting at 8:16 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jan Ramos", is written over a solid horizontal line.

Jan Ramos, Secretary
Ector County Hospital District Board of Directors