



**ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
AUDIT COMMITTEE MEETING**

October 17, 2017 – 4:30 p.m.

MINUTES OF THE MEETING

Members Present: David Dunn, Chairperson
Bryn Dodd
Ben Quiroz

Members Absent: None

Others Present: Mary Lou Anderson, ECHD Board Member
Don Hallmark, ECHD Board Member
Richard Herrera, ECHD Board Member
William Webster, President/Chief Executive Officer
Jon Riggs, Senior Vice President/Chief Financial Officer
Gingie Sredanovich, Chief Compliance Officer
Cathy Boerner, Boerner Consulting, LLC
Ron Griffin, Chief Legal Counsel
David Duree, Weaver
John Wauson, Weaver
Grant Trollop, Controller
Jan Ramos, ECHD Board Secretary

I. CALL TO ORDER

David Dunn called the meeting to order at 4:30 p.m. in Administration Conference Room A of Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

II. REVIEW OF MINUTES for April 27, 2017

David Dunn presented the minutes from the April 27, 2017 ECHD Board of Directors Audit Committee for review and approval. Ben Quiroz moved and Bryn Dodd seconded the motion to accept the minutes from the April 27, 2017 meeting as submitted. The motion carried.

III. ITEMS FOR DISCUSSION/CONSIDERATION

A. Weaver Update

Jon Riggs introduced David Duree and John Wauson from Weaver. John Wauson presented the 2017/2018 Project Plan Status and Completed Project Results, which

included Debt Service / GASB 68 Ratio, Cerner Capitalization, and Prior Year Audit Deficiency Review.

B. BKD Pre-audit Report to the Audit Committee

Jon Riggs presented the BKD Pre-audit Report which included 2017 Audit Planning, Planned Scope & Timing, BKD Engagement Team, Audit Timeline, and Required Communications with Audit Committee.

IV. 2018 Audit Committee Meeting Schedule

Jon Riggs presented the 2018 Audit Committee Meeting Schedule. Dates are as follows:

February 6, 2018	12:00 noon	External Audit Presentation
April 19, 2018	4:30 p.m.	Review/Approve Internal Audit Scope of Work and Approve External Audit Engagement Letter
July 19, 2018	4:30 p.m.	Update of Interim Internal Audit Work Performed
October 18, 2018	4:30 p.m.	Update of Interim Internal Audit Work Performed and External Pre-audit Report

Ben Quiroz moved and Bryn Dodd seconded the motion to accept the Weaver Update, the BKD Pre-audit Report to the Audit Committee, and the 2018 Audit Committee Meeting Schedule, with the change of the External Audit Presentation from February 6, 2018 to February 13, 2018. The motion carried.

V. EXECUTIVE SESSION

David Dunn stated that the Audit Committee would now go into Executive Session for the purpose of receiving the Compliance Report pursuant to Section 161.032 of the Texas Government Code.

Attendees excused from Executive Session were Jon Riggs, David Duree, John Wauson, and Grant Trollop.

Compliance reports were received from Cathy Boerner, Boerner Consulting, LLC, and William Webster, President/CEO.

No Action Was Taken During Executive Session.

Executive Session began at 5:33 p.m.
Executive Session ended at 6:43 p.m.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:43 p.m.

Audit Committee
ECHD Board of Directors
October 17, 2017
Page 3 of 3

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jan Ramos", written over a horizontal line.

Jan Ramos, Secretary
Ector County Hospital District Board of Directors