



**ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING
DECEMBER 1, 2020 – 4:45 p.m.**

MINUTES OF THE MEETING

MEMBERS PRESENT: Bryn Dodd, Chairman
David Dunn, Board Member
Wallace Dunn, Board Member
Russell Tippin, President/Chief Executive Officer
Steve Ewing, Chief Financial Officer

MEMBERS VIRTUALLY PRESENT: Donald Davenport, DO, Chief of Staff
Timothy Benton, MD, Vice Chief of Staff

OTHERS PRESENT: Don Hallmark, Board President
Adiel Alvarado, President of MCH ProCare
Matt Collins, Chief Operating Officer
Christin Timmons, Chief Nursing Officer
Linda Carpenter, Chief Information Officer
Grant Trollope, Assistant Chief Financial Officer
Kerstin Connolly, Paralegal
Michaela Johnson, Executive Assistant to CEO

OTHERS VIRTUALLY PRESENT: Various other interested members of the Medical Staff, Employees and Citizens

I. CALL TO ORDER

Bryn Dodd called the meeting to order at 4:45 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Laws.

II. REVIEW OF MINUTES FOR NOVEMBER 3, 2020 MEETING

Bryn Dodd asked if the committee had reviewed the minutes of the November 3, 2020 meeting, and if there were any additions or corrections.

David Dunn moved and Wallace Dunn seconded the motion to approve the minutes of the November 3, 2020 Finance Committee meeting as presented. The motion carried unanimously.

III. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER

No conflicts were disclosed.

IV. PUBLIC COMMENTS ON AGENDA ITEMS

No comments from the public were received.

V. ITEMS FOR DISCUSSION/CONSIDERATION:

A. Finance Committee

1. Financial report for month ended October 31, 2020

Steve Ewing presented a summary review of the financial reports for the month ended October 31, 2020.

David Dunn moved and Wallace Dunn seconded the motion to approve the summary review of the financial reports for the month ended October 31, 2020 as presented. The motion carried unanimously.

2. Consent Agenda

- a. Consider Approval of IsoRx Texas, Ltd. Pricing Agreement Renewal
- b. Consider Approval of Abbott Rapid Diagnostics Informatics, Inc./RALS Interface Renewal
- c. Consider Approval of Morrison Agreement Renewal/Amendment
- d. Consider Approval of COVID-19 Onetime Pay Adjustment

David Dunn moved and Wallace Dunn seconded the motion to approve the agreements listed on the Consent Agenda as presented. The motion carried unanimously.

3. Consider Approval of Engagement Letter with Weaver.

Steve Ewing presented the Engagement Letter with Weaver for the internal audit.

David Dunn moved and Wallace Dunn seconded the motion to approve the Engagement Letter with Weaver as presented. The motion carried unanimously.

4. Consider Approval of Shimadzu Service Agreement.

Matt Collins presented the Shimadzu Service Agreement.

David Dunn moved and Wallace Dunn seconded the motion to approve the Shimadzu Service Agreement as presented. The motion carried unanimously.

5. Capital Expenditure Request

- a. Consider Approval of Emergency Purchase of Swisslog Healthcare TransLogic Pneumatic Tube System Upgrade/Modernization.

Matt Collins presented the Capital Expenditure Request (CER) for the purchase of the Swisslog Healthcare TransLogic Pneumatic Tube System Upgrade/Modernization. This is to modernize the tube system to improve reliability.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Swisslog Healthcare TransLogic Pneumatic Tube System Upgrade/Modernization. The motion carried unanimously.

b. Consider Approval of BD Pyxis ES Anesthesia Cabinets.

Matt Collins presented the Capital Expenditure Request (CER) for the purchase of BD Pyxis ES Anesthesia Cabinets. This is to purchase new OR Anesthesia ES system equipment including 23 units to equip each OR room with one unit.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for BD Pyxis ES Anesthesia Cabinets. The motion carried unanimously.

c. Consider Approval of Emergency Purchase Workstations on Wheels (WOWs)-for COVID units.

Christin Timmons presented the Capital Expenditure Request (CER) for the Emergency Purchase Workstations on Wheels (WOWs) for COVID units. Due to the surge in COVID, this is to fill the urgent need for additional computer equipment for the clinicians to use in the new patient locations.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Emergency Purchase Workstations on Wheels (WOWs) for COVID units. The motion carried unanimously.

d. Consider Approval of Versapulse power suite 60W Laser.

Christin Timmons presented the Capital Expenditure Request (CER) for the purchase of Versapulse power suite 60W Laser. This is to replace the hospital owned laser that can no longer be repaired.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Versapulse power suite 60W Laser. The motion carried unanimously.

e. Consider Approval of Stryker TPX Small Bone Drill.

Christin Timmons presented the Capital Expenditure Request (CER) for the purchase of a Stryker TPX Small Bone Drill. This is step 2 of our needed power upgrades for drills and saws. Currently the drills are at end of life and not dependable.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Stryker TPX Small Bone Drill. The motion carried unanimously.

f. Consider Approval of BK5000 Ultrasound System.

Christin Timmons presented the Capital Expenditure Request (CER) for the purchase of an BK5000 Ultrasound System. This is to obtain an ultrasound system to aid with robotic surgeries that require ultrasound to ensure adequate excision of cancerous tissues/tumors.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Emergency Department BK5000 Ultrasound System. The motion carried unanimously.

g. Consider Approval of Cisco Fiber Channel (FC) Switch Replacement.

Linda Carpenter presented the Capital Expenditure Request (CER) for the purchase of Cisco Fiber Channel (FC) Switch Replacement. This is to replace the Fiber Channel switches that are the foundational infrastructure equipment that serves more than 90% of our onsite SAN storage communication between servers and storage platforms.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for Cisco Fiber Channel (FC) Switch Replacement. The motion carried unanimously.

h. Consider Approval of End of Service Life (EOSL) Ethernet Switch Replacement.

Linda Carpenter presented the Capital Expenditure Request (CER) for the purchase of End of Service Life (EOSL) Ethernet Switch Replacement. This is to replace the fifty-four (54) network switches used throughout the entire healthy system that were End of Service Life between 2016 and 2018.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the End of Service Life (EOSL) Ethernet Switch Replacement. The motion carried unanimously.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,



David Dunn, Secretary
Ector County Hospital District